

Chapter 15

AUTOMATED CONTRACT PREPARATION SYSTEM (ACPS)

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15-1 PURPOSE

ACPS is a comprehensive contract writing system, created to streamline and automate the logistics contracting process and is the contract management system used by logistics centers. ACPS provides solicitation and contract-writing capability along with contract management capabilities for Purchase Requests (PRs) (including creation, coordination, and distribution to contracting and program offices) synopses, Data Abstracts (AFMC 453s), Administrative Commitment Documents (ACDs), Small Business Office coordination, Automated Delivery Orders (ADOs), Contract Action Reports (CARs), corporate contracts, and offeror abstracts, and committee reviews. Additionally, ACPS provides data interfacing capabilities with D035T, Acquisition Due-in System (ADIS - J041/J018R), FedBizOpps, Federal Procurement Data System-Next Generation, EDA, Central Contractor Repository (CCR), MOCAS, Contracting Business Information System (CBIS), the DLA DODAAC Registry, select vendors via EDI. The ACPS program office is in the process of standing up an ACPS interface with Purchase Request Preparation System (PRPS).

15-2 GUIDANCE

ACPS user guidance can be found at <http://farsite.hill.af.mil/help/ACPS.htm>.