

# Chapter 20 EZ-QUERY

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## 20-1 PURPOSE

EZ-Query is a data reporting system, created to provide data analysis and reporting. It has several modules which will provide you insight into the total dollars and numbers of actions obligated on a monthly basis, allow you to track open Purchase Requests, run a variety of management analysis reports, and support zero defects metrics.

## 20-2 GUIDANCE

EZ-Query user guidance can be found at:

<https://ezquery.patrick.af.mil/ezqueryuserguide.pdf>

**Note: Because of the file size, please allow some time for the document to load after clicking on the link.**

EZQuery is requesting that all initial requests for assistance be fielded at The MAJCOM representative level if possible, then passed along through the following channels: helpdesk email link <mailto:45CONSEZQuery@patrick.af.mil> on the EZQuery web site or contact Paul Antonevich or Greg Loyd directly so we can coordinate, provide systems support and track status of requests with the contractor - IAW the contract's performance plan.

Whenever we receive a recommendation that is beyond what we consider a normal helpdesk request, we will send it directly to the Data Management Team for review. Once we receive direction back from them, we will sit down and discuss the requirements with the contractor to see if the process is workable and then contact the contracting officer who will decide if the work is outside of the requirements identified in the Performance Work Statement.

If you have any questions or input to this process, please feel free to contact Gregory H. Loyd at dsn 854-4109 or commercial 321-494-4109 or [Gregory.loyd@patrick.af.mil](mailto:Gregory.loyd@patrick.af.mil).